

To: Mitchell, Bill[mitchell.bill@epa.gov]; Greenwell, Dale[greenwell.dale@epa.gov]; Lavoie, Tegan[lavoie.tegan@epa.gov]; Aurell, Johanna[Aurell.Johanna@epa.gov]
Cc: Phelps, Lara[Phelps.Lara@epa.gov]
From: Gullett, Brian
Sent: Mon 8/29/2016 2:27:58 PM
Subject: Travel request to Radford, VA
[Travel Request to Radford Aug 2016 Gullett.pdf](#)

I've submitted the attached travel request for our Radford testing.

We'll depart Sunday afternoon 9/18. Dale and Tegan will return by October 1 in the government vehicle.

I have hotel reservations for all (including Tegan). Dale, your reservations currently run the whole time; you'll have to shorten them when you get to the hotel.

I've requested an SUV rental in Radford area for Bill, Johanna, and me. When Dale returns in the government vehicle, we'll turn in the rental and ride back in the gov car.

Tegan you'll have to work through Lara and ORISE to get your travel requested.